



PRESENTS

# SUPERVISORY TRAINING FOR TEAM LEADERS

Facilitated by Christine Currie

**Topics Include:**

- » Identifying the attitudes and strengths required to supervise and build a strong team
- » Self-evaluation to identify attitudes, strengths and desired areas for improvement
- » Group practice of communication skills necessary in supervision
- » Using empathy and delivering clear messages to staff
- » Using job descriptions as a basis for progressive performance management
- » Providing feedback to staff on performance
- » Supervising, monitoring and training specific skill sets
- » Time management and stress management
- » Motivating staff

**Supervisors will be encouraged to actively participate in group exercises, and to offer examples from their own experience of supervisory situations and challenges.**

This is a two day training related to the management and supervision of staff.

**Pre-registration is required.**

**Seats are limited!**

Days Inn  
395 Boundary Trail  
Winkler, MB

Thursday February 22<sup>nd</sup> &  
Friday February 23<sup>rd</sup>, 2018

9:30am - 4:30pm

To register or for further information please contact:

**Michelle Pinette**

204-864-3079 or  
optionsforservices@icof-life.ca

**by February 16<sup>th</sup>, 2018**